DISTINGUISHED GRADUATE SUPERVISION AWARD

Description
An exemplary Graduate Supervisor demonstrates engaged mentoring of graduate students through regular meetings and research training aimed at promoting excellence in research and scholarship. Exemplary Graduate Supervisors assist their graduate students in a variety of ways, such as: applying for awards and scholarships, obtaining research funds, developing track records in refereed publications and conference presentations, and encouraging and supporting apprenticeship in a research community of practice (collaborative review of papers, grants, academic writing, and data analysis). One academic staff member will be recognized each year.

Purpose
The Werklund School of Education values exemplary graduate supervision; the Distinguished Graduate Supervision Award has been established to recognize a full time, continuing academic staff member who demonstrates excellence in graduate student supervision.

Eligibility
Nominations are open to Werklund School of Education academic staff who supervise masters and doctoral students in thesis-based programs. Preference will be given to those who have been in the School for a minimum of five years. An individual is not eligible to win the award in two consecutive years.

Rules and Guidelines
1. Nominations for this award can be made by a former Werklund School graduate student, alumni, Werklund School colleague, or administrator. The nominator outlines how the nominee demonstrates excellence in alignment with the criteria for distinguished graduate supervision outlined in Appendix A
2. The nomination MUST include 2 support letters from graduate students / graduates (individual or a group letters) (maximum 2 pages each)
3. The nominator is responsible for submitting a complete nomination package to the Chair of the Awards Committee (AC); nominations will be accepted until May 2, 2022.
Nomination Package

The nomination package consists of four parts, for a total of **11 pages in the nomination package**:

- **Part 1**: Nominee and nominator information
- **Part 2**: Nominator letter (maximum 2 pages)
- **Part 3**: Two signed letters of support from the nominee’s graduate students / graduates (maximum 2 pages each)
- **Part 4**: Nominee’s graduate supervision philosophy and practice statements, and evidence for distinguished graduate supervision (maximum 5 pages)

Use 12pt font and single spacing for all documentation. Submit all documentation in a single PDF.

Selection Process

All nomination dossiers are reviewed by the Associate Dean, Graduate Programs, and the Graduate Program Directors, with recommendations made to the Chair, Academic Awards Committee. All applications will be reviewed based on the criteria listed in Appendix A.

Recognition

The Distinguished Graduate Supervision Award recipient will be announced and honoured at an appropriate venue. The award recipient will receive up to $2,000 to be used (by June 30, 2023) towards attending a conference of their choice. The recipient’s name will be engraved on the Distinguished Graduate Supervision Award plaque on display in the Education Building. A letter will be provided acknowledging the honour from the Werklund School of Education.

Completed nomination packages can be sent to:

Werklund School of Education Awards Selection Committee  
c/o Chair of the Academic Awards Committee  
EDT 1340, 2500 University Dr NW  
Calgary, Alberta, Canada T2N 1N4  
c/o Ingrid.hernandez@ucalgary.ca
Nominations for the Distinguished Graduate Supervision Award are to be based on a nominee’s demonstrated excellence in all categories listed below:

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<th>Application Package Criteria</th>
<th>Description</th>
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| A. Statement of Graduate Supervision Philosophy and Practice | The nominee’s supervisory statement must include:  
  - A statement of their philosophy of graduate supervision  
  - A description of their approach to graduate supervision  
  A reflection on the highlights of one’s experience as a graduate supervisor who demonstrates engaged mentoring of graduate students through regular meetings and research training aimed at promoting excellence in research and scholarship; assisting graduate students in applying for awards and scholarships, obtaining research funds, developing track records in refereed publications and conference presentations, and encouraging and supporting apprenticeship in a research community of practice (collaborative review of papers, grants, academic writing, and data analysis). |
| B. Letters of Support | Nominee’s contribution to graduate supervision (examples need to be included in the letters of support). The following criteria provide areas of graduate supervision to be considered:  
  - Ability to establish a professional and academic relationship with graduate students that exemplifies integrity and respect  
  - Ability to guide students through a research degree  
  - Ability to prepare students for a successful career  
  - Demonstrates energy, enthusiasm, and ingenuity in caring and effective supervision  
  - Focused on student success  
  - Accessible for consultation and discussion of the student’s academic progress and research  
  - Responds in a timely manner for constructive suggestions for continual improvement  
  - Conversant in the program design and intentions  
  - Fluent in the current regulations and procedures of FGS |
- Effective guidance and planning of graduate research with students
- Established mechanisms for ongoing interaction with graduate students
- Timely reading and provision of feedback for continual improvement student's work
- Cultivates supervisory relationships based on both advisement and instilling independence among students.
- Fostering and facilitating students' competencies in problem solving, critical thinking, self-directed learning and scholarship and communication.
- Promoting dissemination and presentation of student's research results.
- Proving a caring, safe, and supportive research environment.
Distinguished Graduate Supervision Award

Only nominations that meet the following criteria will be reviewed:

- Nominee and nominator information
- Nominator letter (maximum 2 pages)
- 2 signed letters of support from graduate students / graduates (maximum 2 pages each)
- Nominee’s graduate supervision philosophy and practice statement and portfolio (maximum 5 pages)

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<th>PART 1: NOMINEE INFORMATION</th>
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<td>FAMILY NAME:</td>
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<td>EMAIL ADDRESS:</td>
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**DID THE NOMINEE RECEIVE A DISTINGUISHED GRADUATE SUPERVISION AWARD IN THE PAST?**

- [ ] Yes
- [ ] No

If yes, please indicate the year:

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<th>PART 2: LEAD NOMINATOR INFORMATION</th>
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<td>FAMILY NAME:</td>
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**SUPPORTING DOCUMENTATION ATTACHED**

- [ ] Nominator letter (maximum 2 pages)
- [ ] Two signed letters of support (graduate students/graduates) (maximum 2 pages each)
- [ ] Nominee’s graduate supervision philosophy and practice statement and portfolio (maximum 5 pages)