



## DISTINGUISHED SUPERVISION AWARD

### Description

An exemplary supervisor demonstrates engaged mentoring of undergraduate (B.Ed. Honours) and graduate students, and/or postdoctoral scholars through regular meetings and research training aimed at promoting excellence in research and scholarship. Exemplary Supervisors assist their undergraduate and graduate students and/or post doctoral scholars in a variety of ways, such as: applying for awards and scholarships, obtaining research funds, developing track records in refereed publications and conference presentations, and encouraging and supporting apprenticeship in a research community of practice (collaborative review of papers, grants, academic writing, and data analysis). One academic staff member will be recognized each year.

### Purpose

The Werklund School of Education values exemplary supervision; the Distinguished Supervision Award has been established to recognize a full time, continuing academic staff member who demonstrates excellence in undergraduate (B.Ed. Honours) and graduate student and/or post doctoral scholar supervision.

### Eligibility

- Nominations are open to Werklund School of Education academic staff who supervise B.Ed Honours, masters and doctoral students in thesis-based programs, and may also include supervision of post doctoral scholars.
- Preference will be given to those who have been in the School for a minimum of five years.
- An individual is eligible to receive the award once in a five-year period.

### Rules and Guidelines

- The nomination MUST include 2 support letters from undergraduate (B.Ed. Honours) or graduate students / graduates (individual or a group letters) and/or post doctoral scholars (maximum 2 pages each)
- The nominee is responsible for submitting a complete nomination package to the Chair of the Academic Awards Committee (AAC) by **May 1, 2026**.

## Nomination Package

The nomination package consists of the following:

- Nominee's evidence for distinguished supervision at the Werklund School of Education, including supervision philosophy and practice statements, approach to supervision, and record of completing undergraduate (B.Ed. Honours) / graduate students. (maximum 5 pages)
- Two signed letters of support from the nominee's undergraduate (B.Ed. Honours) students/ graduate students / graduates/ post-doctoral scholars. (maximum 2 pages each)

Use 12pt font and single spacing for all documentation.

Submit all documentation in a single PDF.

## Adjudication Criteria

Nominations for the Distinguished Supervision Award are to be based on a nominee demonstrating:

### Statement of Supervision Philosophy and Practice

The nominee's supervisory statement must include:

- A statement of their philosophy of supervision
- A description of their approach to undergraduate (B.Ed. Honours) /graduate supervision
- Record of completing students commensurate with rank and years of service
- Record of mentorship (e.g., publications and presentations) with students and/or post doctoral scholars
- A reflection on the highlights of one's experience as a supervisor who demonstrates engaged mentoring of students and/or post doctoral scholars through regular meetings and research training aimed at promoting excellence in research and scholarship; focused on student success; establishes professional and academic relationships that exemplify integrity and respect; demonstrates energy, enthusiasm, and ingenuity in caring and effective supervision; assists students in applying for awards and scholarships, and in leading research-informed change and innovation in their communities, developing track records in knowledge mobilization (e.g., publications and presentations), and conversant in program design and intentions.

### Letters of Support

Nominee's contribution to supervision (examples need to be included in the letters of support). The following criteria provide areas of supervision to be considered:

- Ability to establish a professional and academic relationship with students and/or post doctoral scholars that exemplifies integrity and respect
- Ability to guide students through a research degree
- Ability to guide post doctoral scholars through their term.
- Ability to prepare students for a successful career
- Demonstrates energy, enthusiasm, and ingenuity in caring and effective supervision
- Focused on student success
- Accessible for consultation and discussion of the student's academic progress and research

- Responds in a timely manner for constructive suggestions for continual improvement
- Conversant in the program design and intentions
- Fluent in the current regulations and procedures of FGS

## Selection Process

All nomination dossiers are reviewed by the Associate Deans, Graduate Programs in Education and Undergraduate Programs in Education, and the Graduate Program Directors, with recommendations made to the Chair, Academic Awards Committee.

## Recognition

The Distinguished Supervision Award recipient will be announced and honoured at an appropriate venue. The award recipient will receive up to \$2,000 to be used (**by June 30, 2027**) towards attending a conference of their choice. The recipient's name will be engraved on the Distinguished Supervision Award plaque on display in the Education Building. A letter will be provided acknowledging the honour from the Werklund School of Education.

## Completed nomination packages can be sent to:

Werklund School of Education Awards Selection Committee  
c/o Chair of Academic Awards Committee  
EDT 1340, 2500 University Dr NW  
Calgary, Alberta, Canada T2N 1N4  
c/o [aeanceli@ucalgary.ca](mailto:aeanceli@ucalgary.ca)

# Distinguished Supervision Award

Nominations include the following will be reviewed:

- Part 1: Nominee information (this form)
- Part 2: Nominee's supervision philosophy and practice statement and portfolio. (maximum 5 pages)
- Part 3: Two (2) signed letters of support from graduate students / graduates/ post doctoral scholars (maximum 2 pages each)

<b>PART 1: NOMINEE INFORMATION</b>	
<b>FAMILY NAME:</b>	<b>GIVEN NAME:</b>
<b>EMAIL ADDRESS:</b>	
<b>DID THE NOMINEE RECEIVE A DISTINGUISHED SUPERVISION AWARD IN THE PAST?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please indicate the year:	
<b>PART 2: SUPPORTING DOCUMENTATION ATTACHED</b>	
<ul style="list-style-type: none"><li>• Nominee information (this form)</li><li>• Nominee's supervision philosophy and practice statement and portfolio. (maximum 5 pages)</li><li>• Two (2) signed letters of support from graduate students / graduates/ post doctoral scholars (maximum 2 pages each)</li></ul>	