**Werklund School Teaching and Learning Support Grant**

**Funding Overview -** The aim of this funding is to support Werklund School of Education academic staff in advancing teaching and learning through grants to support one of the following types of initiatives:

1. **Option 1: Research in Teaching and Learning.** This grant is intended as seed funding to support academic staff as they prepare to apply for further grants for research in teaching and learning.This grant could be utilized to help conceptualize or develop an idea for Scholarship of Teaching and Learning (SoTL) research (e.g., hire an RA to help prepare a grant proposal, methodology, instruments, etc. for a University of Calgary Teaching and Learning Grant, or other external research grant).

**\****Please note that principal grant holders (PGH) for Teaching and Learning Grant funding from the University of Calgary must be continuously employed for the duration of the grant.* *Therefore, sessional instructors, graduate students, postdoctoral scholars and others with contract appointments are not eligible for this option.*

1. **Option 2: Online or On-Campus Teaching.** This grant is intended to support academic staff who advance   
   online teaching or on-campus teaching. This grant could be utilized to prepare innovative digital content (e.g., hire an RA to help prepare content for a flipped learning approach to a course, to design interactive synchronous sessions, asynchronous content, digital assessments, multi-media case studies, podcasts, simulations, digital annotation, or other innovative practices.) *Sessional instructors, graduate students, postdoctoral scholars and others with contract appointments* ***are*** *eligible for this option if they are the instructor of record.*

**Application deadline for this support funding -** November 15, 2021

**Funding Available -** Applicants can apply for up to $1,500.

**Use of Funds -** Awarded funds should be used before March 1, 2023. Funds from this grant are not permitted for hardware purchases. Check GSA Collective Agreement for information about research assistant remuneration and benefits — <https://gsa.ucalgary.ca/wp-content/uploads/2016/07/GSA-Collective-Agreement-2020_Final_signed-2020-06-17-1.pdf> or contact Laurie McDonald [laurie.mcdonald2@ucalgary.ca](mailto:laurie.mcdonald2@ucalgary.ca).

**Eligibility Criteria -** For Option 1 funding, the applicant must be appointed continuously and be the Principal Investigator on the grant application. For Option 2 funding, the applicant can be continuing or contract faculty and must also be the course instructor of record; co-applicants and collaborators are not eligible.

**Adjudication -** The applications will be reviewed by the Associate Dean Teaching and Learning and members of the Teaching and Learning Advisory Committee (TLAC).

**Reporting -** If funded, a research account will be set up, and the applicant agrees to submit receipts or report RA hours for all expenses incurred. These expenses will be submitted through PeopleSoft by March 1, 2023. Each applicant will be responsible for managing their own expenses. A brief report (executive summary) will be submitted to the Office of Teaching and Learning at the end of the academic year. Applicants will be invited to present findings during pedagogy series and/or contribute to the teaching and learning vignette collection.

***Submit your application electronically to the WSE Office of Teaching and Learning:*** [tandl@ucalgary.ca](mailto:tandl@ucalgary.ca)

**Application Form (T&L Support Grant)**

**Applicant’s Name: Email address:**

**Title and Description of Your Project:**

Please provide a title, briefly describe the project and also indicate if you are seeking the funding to prepare for a larger grant (Option 1) or to support online or on-campus teaching (Option 2) for a course you are teaching (EDXX xxx). (maximum 200 words)

**Project T&L Support fund:**

Explain how this funding will develop or enhance your grant or help with your online/on-campus teaching. (maximum 200 words)

**Detailed Budget**: Provide a detailed budget for your proposed project.

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| **Budget** | **Dollar amount** | **Justification** |
| **Research Assistant** | $ | Hire a graduate student to \_\_\_\_\_\_\_: 3 weeks x 10 hours/wk = \_\_ hours x $\_\_/hr (including benefits) = |
| **Other** (please specify) | $ |  |
|  | $ |  |
| **TOTAL**  (Cannot exceed maximum available) | **$ 1500** | |

**Timeline**

Provide a timeline for your proposed project. (Please note that funding must be spent before March 1, 2023.)

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|  |  |  |  |  |
| Applicant’s Name (print) |  | Applicant’s Signature |  | Date |