**Werklund School Teaching and Learning Support Grant**

**Funding Overview -** The aim of this funding is to support Werklund School of Education academic staff in advancing teaching and learning through grants to support one of the following types of initiatives:

1. **Option 1: Research in Teaching and Learning.** This grant is intended as seed funding to support academic staff as they prepare to apply for further grants for research into teaching and learning.This grant could be utilized to help conceptualize or develop an idea for Scholarship of Teaching and Learning (SoTL) research (e.g., hire an RA to help prepare a grant package, methodology, instruments, etc. for a University of Calgary Teaching and Learning project, or other external research grant)*.*
2. **Option 2: Community of Practice, Online Teaching, or On-Campus Teaching.** This grant is intended to support academic staff advance online teaching or on-campus teaching. This grant could be utilized to form a [teaching square](https://taylorinstitute.ucalgary.ca/resources/teaching-squares-observe-and-reflect-teaching-and-learning) (community of practice) or prepare innovative digital content (e.g., hire an RA to help prepare content for a flipped learning approach to a course, to design interactive synchronous sessions, asynchronous content, digital assessments, multi-media case studies, podcasts, simulations, digital annotation, hybrid learning, co-teaching activities, experiential learning, open educational practices, or other innovative practices).

**Application deadline for this support funding –** November 17, 2022

**Funding Available -** Applicants can apply for up to $1,500.

**Use of Funds -** Awarded funds should be used before March 1, 2024. Funds from this grant are not permitted for hardware purchases. Check GSA Collective Agreement for information about research assistant remuneration and benefits — <https://gsa.ucalgary.ca/wp-content/uploads/2016/07/GSA-Collective-Agreement-2020_Final_signed-2020-06-17-1.pdf> or contact Laurie McDonald [laurie.mcdonald2@ucalgary.ca](mailto:laurie.mcdonald2@ucalgary.ca).

**Eligibility Criteria -** Applicants must have a continuous appointment and will be listed as the Principal Investigator on the grant application. Contract faculty, postdoctoral scholars, and graduate students are eligible to be co-applicants or collaborators. Priority will be given to applicants who have not received this grant recently.

**Adjudication -** The applications will be reviewed by the Associate Dean Teaching and Learning and members of the Teaching and Learning Advisory Committee (TLAC).

**Reporting -** If funded, a research account will be set-up and the applicant agrees to submit receipts or report RA hours for all expenses incurred. These expenses will be submitted through PeopleSoft by March 1, 2024. Each applicant will be responsible for managing their own expenses. A brief report (executive summary) will be submitted to the Office of Teaching and Learning at the end of the academic year. Applicants will be invited to present findings during pedagogy series and/or contribute to the teaching and learning [vignette collection](https://prism.ucalgary.ca/handle/1880/113611).

***Submit your application and electronically to the WSE Office of Teaching and learning:*** [tandl@ucalgary.ca](mailto:tandl@ucalgary.ca)

**Application Form (T&L Support Grant)**

**Applicant’s Name: Email address:**

**Project Title:**

**Description of Your Project:**

Briefly describe the project and indicate if you are seeking the funding to prepare for a larger grant   
(Option 1) or to support a community of practice, online teaching, or on-campus teaching (Option 2) for a course you are teaching (EDXX xxx). (maximum 200 words)

**Project T&L Support fund:**

Explain how this funding will develop or enhance your grant or help with your teaching. (maximum 200 words)

**Timeline**

Include a timeline for your proposed project. (Please note that funding must be spent before March 1, 2024.)

**Detailed Budget**: Provide a detailed budget for your proposed project.

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| **Budget** | **Dollar amount** | **Justification** |
| **Research Assistant** | $ | Hire a graduate student to \_\_\_\_\_\_\_: 3 weeks x 10 hours/wk = \_\_ hours x $\_\_/hr (including benefits) = |
| **Other** (please specify) | $ |  |
|  | $ |  |
| **TOTAL**  (Cannot exceed maximum available) | **$ 1500** | |

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Applicant’s Name (print) |  | Applicant’s Signature |  | Date |