Course Registration Ins & Outs

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Welcome and Agenda

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Territorial Acknowledgement

Welcome to the University of Calgary. We would like to take this opportunity to acknowledge the traditional territories of the people of the Treaty 7 region in Southern Alberta, which includes the Blackfoot Confederacy (comprising the Siksika, Piikani, and Kainai First Nations), as well as the Tsuut’ina First Nation, and the Stoney Nakoda (including the Chiniki, Bearspaw, and Wesley First Nations). The City of Calgary is also home to Métis Nation of Alberta, Region 3.
How do I register in my program

Annual Registration
Annual registration is required for all students and must be completed by the registration deadline in your anniversary term (i.e. the term in which you first started your program).

Initializing your Registration
To initialize your registration, you will need to log into your Student Centre, click the prompt under Enrolled Courses on the homepage. To activate your registration, you will need to confirm your email address, phone number, mailing address and registration status.
How do I register in my course

Program Plan
Current Students – Programs Overview

Program Plan Advising
- Thesis-Based students – Supervisor
- Course-Based students – Academic Coordinator

Course Timetabling
How do I register in my course

Course Schedule
Program Pages are organized in the following sections:
- Program Details
- Program Schedule or Course Schedule
- Course Description
- Contact Us

Class Number
5 digit number beside the decimalized course number
How do I register in my course

Register for a Class
Through My UCalgary

Course Enrollment Instructions
How do I register in my course

Course Enrollment Instructions
How do I register in my course

Under the Search for Classes window

To ensure the correct term is selected
• Click Additional Search Criteria to expand the search fields
• Under Class Nbr enter the 5 digit class number found on the GPE Course Schedules page for your program and cohort: https://werklund.ucalgary.ca/gpe/course-schedules
• Click Search
How do I Register in my course after the Class Add/Drop deadline

Change of Course Registration form is a non-standard course registration

Use a Change of Course Registration form if you want to register after the deadline ($60 late fee will apply)
Questions?