## **Master of Education: Interdisciplinary Pathway**

# **STEP 1 – Graduate Certificate**

https://grad.ucalgary.ca/future-students/how-apply

# Start your application

Identify the admission category that applies to you and follow the steps below.

Regular students



#### Collect your documentation

- Check your program requirements to find out which documents and forms you will need to prepare.
- See the program's list of required documents for submission details.
- Prospective doctoral students with funding from the China Scholarship Council: see additional information.

2

### Gather references (if required)

- Contact past professors for potential references. We will invite your referees to complete an online reference form after you submit your application.
- Some course-based programs do not require references, please see specific admission requirements if you are unsure.

3

#### Begin your application

- Create an elD to log in. If you already have an elD, you can begin your online application.
- Once you begin, remember to click 'Save & Continue' often to ensure your application is saved.

4

#### Submit your application

- · Pay your application fee:
  - \$125 for Canadians or Permanent residents
- \$145 for International Students
- Learn about payment options here

# **Admission Forms**

Create a New Application

Program

Complete

these sections



Status

# Student Admissions for Graduate Studies



**Read This First** 

Personal Information

**Addresses** 

**Contact Information** 

Citizenship

## Post-Secondary Education

IMPORTANT

List the post-secondary institutions you have attended starting with the most recent You must list all post-secondary education regardless of whether the degree was completed. This includes any short-term enrolment, courses taken for upgrading, transfer credit, and any previous attendance at the University of Calgary.

Failure to disclose full post-secondary records is a serious matter and may result in disciplinary action.

# **Program Information**

# Program of Choice

New Program		
Program d'm	Term	
No records to display	y.	

Note: Doctoral Cotutelle program is currently suspended; The University of not accepting applications at this time.

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back

Save & Continue

# Program Information

Choose one of the programs offered below: Program Anthropology Archaeology Art Biological Sciences Built and Landscape Heritage Bridge to Teaching - Graduate Certificate Chemistry Communication and Media Studies Computer Science Computational Media Design Data Science and Analytics - Diploma Data Science and Analytics Master Degree Data Privacy - Graduate Certificate Drama - MFA in Design/Technical Drama - MFA in Directing Drama - MFA in Interdisciplinary Creation and Research Drama - MFA in Playwriting Drama - MFA in Theatre Studies Designing Smart and Secure Communities Economics Educational Research - On Campus Thesis-based Programs Education - Doctor of Education Education - Graduate Certificate - Step 1

Education - Graduate Diploma - Step 2 Education - MEd Laddered Pathways - Step 3

# **Program Information**

Education - Graduate Certificate - Step 1 offers the following Graduate Studies program(s):



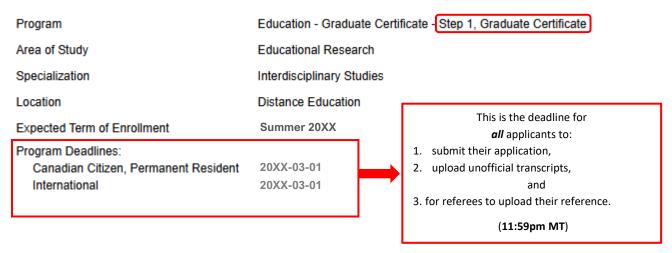
Please note that graduate program deadline dates may vary from one program to another. If the graduate program that you are looking to apply to is closed, please contact the program directly Graduate Programs.

To continue with your application, position mouse and click on the degree program above that you wish to apply to.

Go Back

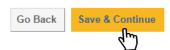
# **Program Information**

Choose a term of enrolment and specialization (if applicable).



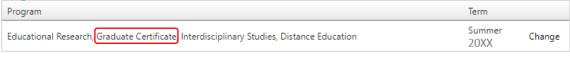
Please note that application terms have deadline dates that vary.

If the term or specialization (if applicable) that you are looking to apply to is not showing, please check with the graduate program directly Graduate Programs

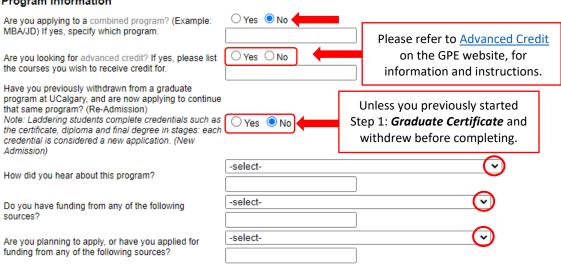


# Program Information

# **Program of Choice**



#### Program Information





# Program-Specific Questions

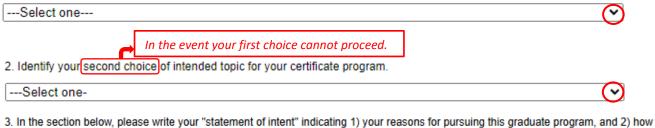
Answer all the questions which are required by the program you selected.

Program Specific Documentation can be uploaded, after submission, through the student centre

Reminder: For security reasons, you will be automatically logged out of the application if you take more than 30 minutes on this page.

You may copy and paste your answers (original formatting may not be kept). All questions/boxes are required and must contain information in order to save and continue.

Identify your first choice of intended topic for your certificate program.



completion of this program is related to your desired career path, academic goals, and/ or employment objectives. (Maximum 500 words).

Required

		REFER TO THE	
		Detailed Instructions	
		Please ensure you save the worksheet and upload it on the student portal after you have entered the cumulative GPA here.	
		GPA CALCULATION GUIDELINES:	
		sed on the second half of the undergraduate degree with a minimum of alf-courses" or 10 "full" courses) without splitting a semester or term.	
	you cannot determine n <u>all</u> courses for the de	e the chronological order of the courses on a transcript, do a calculation egree.	
eq		previous studies in a country other than Canada, you must use the grade untry. If your final results are noted in "Standing" or "Division", do not	
If	you have <b>re-taken a c</b>	ourse, only the re-take grade is included in the GPA calculation.	
Pass or non-graded courses (CR/credit) are <b>NOT included</b> in the count of units for the GPA calculation.			
	ourses taken as <b>"extra</b> the GPA calculation.	to degree" within the last two years of the program should be included	
Co	ourses taken after the	degree has been awarded are NOT included in the GPA calculation.	
		nother institution, given an actual grade on the degree-awarding in the GPA calculation.	
	ne <b>GPA is calculated u</b> s anscript).	sing the grading scale of the institution (usually found on the back of the	
ke	~	n percentage, and there is no letter grade equivalent on the transcript, percentage form. If there is a letter grade and a percentage grade, use	
ca	lculations must be cor	helor's degree as well as an After Degree (e.g., B.Ed.), two separate mpleted, i.e., all the courses of the After Degree and 20 half courses or 60 a term or semester), on the first baccalaureate degree.	
	e select the grading scale yo ner and indicate this in the to	u have used to calculate your Cumulative GPA. <u>NOTE</u> : If your institution uses a reverse scale ext box.	
		$\overline{\diamondsuit}$	

<ol> <li>Please list any professional employment/career experience you have had that relates to your chosen program of</li> </ol>	f study.
	Required
<ol><li>Please list any academic or professional publications, scholarly or professional conference presentations, or othe you have completed.</li></ol>	r scholarly activities that
	Required
Please list below any academic awards, achievements, honours or other distinctions you have received.	
	Required
<ol> <li>Please identify academic, community organizations, communities, and professional organization you are affili membership in.</li> </ol>	ated with, or hold
	Required
11. Please add any other information you feel would be important for the Admissions Committee to use in evaluating application. If you feel your credentials and the other information you have already provided on this form, or will be a graduate program in support of your application, represents you fairly, you should feel no obligation to write anything	g your graduate submitting to the
	Required
Go Back	Save & Continue

# **Test Scores**

### NOTE:

All applicants whose primary language is not English must meet the English Language Proficiency Requirement. Please see <a href="English Language Proficiency Requirement">English Language Proficiency Requirement</a> on the GPE website for the acceptable ways to fulfill this requirement.

All official test scores must be submitted to the Department to which you are applying **directly by the testing agency**. The information you supply below is not considered official but will assist the Department in evaluating your application until the official score is received.

If you have not yet completed a test, please select the test you will take and the anticipated future date in which the test will be taken.

You have indicated that you are a Canadian Citizen, Permanent Resident or have obtained a degree from Canada or the USA. If English is your primary language you do not need to provide proof of English language proficiency. However; the program you are applying to may require evidence of your English proficiency if English is an additional language for you.

To continue you must click on the 'Save & Continue' button to indicate that you have read this page.

Go Back Save & Continue

#### Referees

For more information, refer to the FGS document, How to find good references .

Provide the names and contact information for referees who will submit reference reports on your academic ability and qualifications. Please

\* submit business or institutional e-mail addresses for all of your referees.

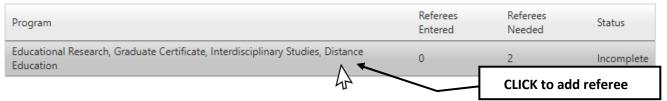
An appropriate letter of recommendation is one written by an independent individual who can provide an assessment of your background and capabilities with respect to the prospective program. Letters from friends, family members, colleagues, people currently registered in a graduate degree program, or general reference letters that are not written in support of your application to the particular graduate program are not acceptable. If you are currently registered in a graduate degree program at the University of Calgary, or if you have recently completed a graduate degree program, one letter of reference should come from your program supervisor. Unless you have been out of school for more than four years, at least one letter, and preferably all, should be by an academic. A reference from a non-academic source should come from a person who has had direct supervisory experience with you.

Upon submission of your application, your referees will be sent an email containing the reference request and the appropriate link to the required documents. Reference requirements are individual to each graduate program and the requirements are specified in the link contained in the email. The email will also contain a link where referees are able to upload the required document(s). You will be able to view the status of your reference submissions in your student centre and both you and your referee will receive a confirmation email when the referee request has been completed.

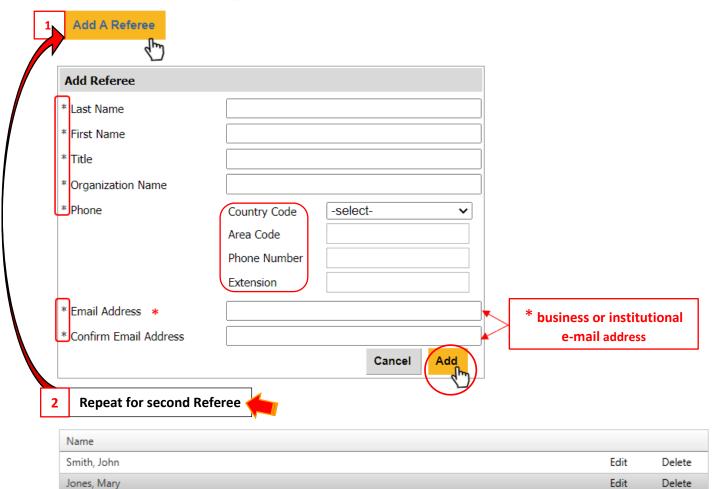
#### **IMPORTANT**:

Please select a program to add referees to.

It is the responsibility of the applicant to ensure references have been uploaded by the deadline.



Please provide 2 Referees for the Program: Education - Graduate Certificate, Graduate Certificate



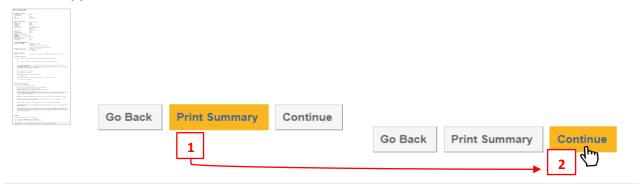
# **Review and Submit Application**

Once the status for all sections is marked complete you may review your application before payment and submission to the Faculty of Graduate Studies.





# **Review Application**



# **Applicant Declaration and Submission**

#### **Application Declaration**

I hereby declare the information I have submitted in this application is true, complete and correct to the best of my knowledge and that my autobiographic and personal submissions are authored solely and entirely by me. I will keep the university informed of any changes to the information in my application materials. I understand that submitting this application permits the University of Calgary to request o confirm any factual information necessary to support my application for admission and that the submission of any false or plaglarized statements or documents or failure to disclose attendance at another post-secondary institution will result in the immediate cancellation of admission and registration to the University of Calgary.

The personal information of applicants is collected under the authority of the Post-Secondary Learning Act and in accordance with the Freedom of Information and Protection of Privacy Act (Alberta). It is required to determine eligibility for admission and to contact applicants regarding University programs and services. If admitted, the personal information will form part of the student record and will be disclosed to relevant academic and administrative units. Some information will be disclosed to relevant student societies and the alumni association and

I have read and understood this applicant declaration, and that if admitted to the University of Calgary, I agree to comply with all rules and regulations of the University.

### **Payment**

By submitting this application, you agree to pay the non-refundable application fee. This fee is required for each application that is submitted, regardless of your eligibility to apply or be admitted to the University of Calgary. Applications will not be processed if the application fee has not been paid.

How would you like to pay?

- I have already submitted my application fee payment.
- O I will pay by credit card. (Visa/MasterCard/American Express)
- O I will pay through an alternate payment option. Available options are listed on the <u>UCalgary website</u>

Go Back Submit

https://www.ucalgary.ca/registrar/finances/tuition-and-fees